



2024 DOWNTOWN GRAND AFFAIR

SEPTEMBER 8, 2024 | 10AM - 3PM
WEST GRAND AVENUE, WISCONSIN RAPIDS, WI
VENDOR/BOOTH REGISTRATION

Sellers are allowed to check in at **7 A.M.** Sunday, at the corner of 2nd Avenue and West Grand Avenue. Please enter from Jackson S, at the corner of 2nd Avenue and West Grand Avenue. **TRAFFIC WILL BE ONE WAY. EARLY SET UPS ARE NOT PERMITTED.** This is an outdoor show held rain or shine. Bring your own tent, protective covering, table, chair and any other items needed for your booth. This is on asphalt surface, therefore tent stakes are not allowed. **CONFIRMATION WITH MAP AND BOOTH SPACE WILL BE SENT VIA EMAIL AS THE EVENT APPROACHES.**

BRING YOUR OWN POWER SOURCE. Limited electrical outlets are available to food vendors at an extra cost of \$25.

VENDORS ARE NOT PERMITTED TO LEAVE THE EVENT EARLY. This poses a number of safety concerns and causes confusion among attendees and other vendors.

The Heart of Wisconsin Chamber of Commerce is not responsible for any lost, broken, or stolen items while participating in the event. We reserve the right to limit menu selections to encourage a variety and prevent overlap. The Chamber cannot guarantee specific spaces/locations for vendors.

Business Legal Name: _____

Product/Service Description: _____

First and Last Name: _____

Business Mailing Address: _____

WI Seller's Permit # (15 digits): 456 - _____

SSN, Last 4 digits: _____ **OR** **FEIN, Last 4 digits:** _____

I do not need a seller's permit because:

____ I am a Nonprofit exempt from sales tax

____ I am only a display Vendor

____ I am a multi-level marketing company that pays the sales tax ____

Email: _____ **Phone:** _____

Payments are required by the deadline provided below. NO ON-SITE PAYMENTS.

★ YOU MUST PROVIDE A COPY OF YOUR WISCONSIN SELLER'S PERMIT WITH THIS CONTRACT. NO EXCEPTIONS
If you have questions on how to obtain a seller's permit please visit www.revenue.wi.gov/Pages/HTML/tempseal.aspx

CRAFT Vendor:	Members	Non-Members
12X12 Booth	<input type="checkbox"/> \$50	<input type="checkbox"/> \$65
12X24 Booth	<input type="checkbox"/> \$75	<input type="checkbox"/> \$90

FOOD Vendor (add \$25 for electricity):	Members	Non-Members
12X12 Booth	<input type="checkbox"/> \$50	<input type="checkbox"/> \$65
12X24 Booth	<input type="checkbox"/> \$75	<input type="checkbox"/> \$90
Electricity	<input type="checkbox"/> \$25	

Copy of insurance required. Space at event will not be secured until payment, form, and insurance have been received

DEADLINE

August 19, 2024

**Vendor applications and payment need to be submitted in order to secure a booth. This is on a first come, first serve basis and special booth requests will not be promised or guaranteed.*

Total Amount Enclosed \$ _____

Please indicate your acceptance of and agreement to the terms and conditions on this form by signing below:

Vendor Signature

Checks made payable to: Heart of Wisconsin
Call 715-423-1830 to pay with card
Return form to: 1120 Lincoln St. Wisconsin Rapids, WI 54494

Date

NO REFUNDS! NO TRANSFERS!

Questions? Please call 715-422-4859 or email communications@wisconsinrapidschamber.com